

# **Heath Middle School**

### Parent-Student Handbook 2023-2024

#### Vision

Heath Middle School inspires and empowers scholars to continue learning, growing and contributing in the community.

#### Mission

Heath Middle School engages all scholars to master academic and life-long skills to succeed in high school.

Hello,

Welcome to the 2023-2024 school year. This handbook outlines Heath Middle School academic and athletic policies and procedures. In addition to this handbook, District 6 developed a Parent-Student Handbook that includes more detailed information regarding disciplinary information, as well as the rights and responsibilities of students and parents. The District 6 Handbook can be viewed here.

Students and parents are expected to review the information contained in the Heath Middle School Handbook and the District 6 Handbook carefully. Please keep in mind that student and parent rights and responsibilities are covered in greater detail in the District 6 Handbook. If you have any questions or need additional clarification on a topic, please do not hesitate to contact the school at 970-348-3400. For more detailed information regarding board policies, please visit the district's website here.

-Dr. Dawn Krueger, Principal

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# **Calendars/Important Dates**

Heath Middle School Calendar can be viewed here: <u>School Calendar</u>

Heath Middle School Student Calendar can be viewed here: Student Calendar

### **School Contact Information**

2223 16th Street Greeley CO 80631

Main phone number: 970-348-3400 Main fax number: 970-348-3430 Attendance Office: 970-348-3400 Health Clinic: 970-348-3426 Cafeteria: 970-348-3429

Transportation: 970-348-6800

Heath Middle School visitor parking is located just east of the school off of 22nd Avenue.

### **Heath Middle School Hours:**

Monday: 9:35 am - 4:00 pm

Tuesday-Friday 8:35 am - 4:00 pm

Office Hours: 8:15 am - 4:15 pm

### **Heath Mascot/School Colors**

Heath Middle School Panther colors are black and white and our mascot is PAWS the panther

## **School Communications**

- Reachwell
- Infinite Campus phone, text and/or email

### **Social Media**

Facebook Twitter

# **Bell Schedule**

### Monday

6th Grade		7th Grade		8th Grade		Electives	
SDL	9:35-10:09	SDL	9:35-10:09	SDL	9:35-10:09	SDL	9:35-10:09
Core 1	10:12-11:02	Core 1	10:12-11:02	Elective 1	10:12-11:02	8th Elective 1	10:12-11:02
Core 2	11:05-11:55	Core 2	11:05-11:55	Elective 2	11:05-11:55	8th Elective 2	11:05-11:55
Lunch	11:58-12:28	7th Elective 1	11:58-12:48	Core 1	11:58-12:48	7th Elective 1	11:58-12:48
Core 3	12:31-1:21	Lunch	12:51-1:21	Core 2	12:51-1:41	Lunch	12:48-1:21
Core 4	1:24-2:14	7th Elective 2	1:24-2:14	Lunch	1:44-2:14	7th Elective 2	1:24-2:14
Elective 1	2:17-3:07	Core 3	2:17-3:07	Core 3	2:17-3:07	Elective 1	2:17-3:07
Elective 2	3:10-4:00	Core 4	3:10-4:00	Core 4	3:10-4:00	Elective 2	3:10-4:00

### Tuesday-Friday

6th Grade		7th Grade		8th Grade		Electives	
SDL	8:35-9:25	SDL	8:35-9:25	SDL	8:35-9:25	SDL	8:35-9:25
Core 1	9:28-10:18	Core 1	9:28-10:18	Elective 1	9:28-10:18	8th Elective 1	9:28-10:18
Core 2	10:21-11:11	Core 2	10:21-11:11	Elective 2	10:21-11:11	8th Elective 2	10:21-11:11
Lunch	11:14-11:44	Elective 1	11:14-12:04	Core 1	11:14-12:04	7th Elective 1	11:14-12:04
Core 3	11:47-12:37	Lunch	12:07-12:37	Core 2	12:07-12:57	Lunch	12:07-12:3 7
Core 4	12:40-1:30	Elective 2	12:40-1:30	Lunch	1:00-1:30	7th Elective 2	12:40-1:30
Elective 1	1:33-2:23	Core 3	1:33-2:23	Core 3	1:33-2:23	6th Elective 1	1:33-2:23
Elective 2	2:26-3:16	Core 4	2:26-3:16	Core 4	2:26-3:16	6th Elective 2	2:26-3:16
Mentoring	3:19-4:00	Mentoring	3:19-4:00	Mentoring	3:19-4:00	Plan	3:19-4:00

# **Staff Directory**

You can access our Heath Middle School Staff Directory here.

## **Counseling Services and Resources**

<u>Heaths Counseling Corner</u>
<u>District 6 Mental Health Resources</u>

# Beyond the Bell (BTB)

Beyond the Bell is available for all scholars and provides the opportunity for extracurricular clubs and academic support. Reach out to Ms. Amber Smith or Mr. Paul for more information.

### **Hall Passes**

Students who are in the halls during class time must have a hall pass. Your student planner will be used as a hall pass along with your student ID. Students who abuse the privilege to leave class will have it taken away.

### Student ID Cards

Every student at Heath is given an I.D. card at the beginning of the school year and **will be required to wear it around his/her neck while on school grounds**. This card is used for a variety of things at Heath such as receiving school lunch and getting into school activities. Students who lose their I.D. need to request one in the counseling office and will be charged for its replacement.

# Positive Behavior & Intervention Systems Heath Middle School has Panther GRIT!

**G**ratitude

**R**esilience

Integrity

**T**eamwork

# **Grading policy**

English Language Arts, History, Science

Cognitive Skills

Cognitive Skills Projects make up 80% Grading based on cognitive skills scores

Content

Focus Areas make up 20% 12% are power focus areas 8% are additional focus areas

Mathematics

70% of a math course grade is based on a student's score in concept units 25% of a math course grade is based on passing focus areas 5% of a math course grade is based are additional focus areas

### **Student Code of Conduct**

#### STUDENT CONDUCT

It is the intention of the Board of Education that the district's schools help students achieve maximum development of individual knowledge, skills and competence and that they learn behavior patterns which will enable them to be responsible, contributing members of society. The Board, in accordance with applicable law, has adopted a written student conduct and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons in authority. The code emphasizes that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action. The code shall be enforced uniformly, fairly and consistently for all students. Students are expected to be familiar and comply with all expectations identified Board policies and regulations containing the letters "JIC" in the file name which constitutes the conduct section of the legally-required code. These policies provide information regarding district procedures for suspension (short and long term), expulsion and denial of admission. Student conduct policies are available to all parents and students on the District's website or by request through the administrative office at each school. For more information, please refer to Board policies JIC and all JIC subcodes pertaining to student conduct, GBGB, and JK. Please refer to Board policy JICDA for more information. In accordance with applicable law and Board policy concerning student suspensions, expulsions and other disciplinary interventions, the principal or designee may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or

district-sponsored activity or event and off district property when the conduct has a nexus to school or any district curricular or non-curricular event.

- 1. Causing or attempting to cause damage to district property or stealing or attempting to steal district property.
- 2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
- 3. Willful destruction or defacing of district property.
- 4. Commission of any act which, if committed by an adult, would be robbery or assault as defined by state law.
- 5. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
- 6. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs either orally or in writing or derogatory statements addressed publicly to an individual or a group that precipitate disruption of the district or school program or incite violence.
- 7. Engaging in "hazing" activities.,i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
- 8. Violation of the Board's policy on bullying prevention and education.
- 9. Violation of criminal law which has an effect on the district or on the general safety or welfare of students or staff.
- 10. Violation of any Board policy or regulations, or established school rules.
- 11. Violation of the Board's policy on weapons in the schools. Expulsion shall be mandatory for bringing or possessing a firearm, in accordance with federal law.
- 12. Violation of the Board's policy on student conduct involving drugs and alcohol.
- 13. Violation of the Board's violent and aggressive behavior policy.
- 14. Violation of the Board's tobacco-free schools policy.
- 15. Violation of the Board's policies prohibiting sexual or other harassment.
- 16. Violation of the Board's policy on nondiscrimination.
- 17. Violation of the Board's dress code policy.
- 18. Violation of the Board's policy on gangs and gang-like activity.
- 19. Throwing objects, unless part of a supervised school activity, that can or do cause bodily injury or damage to property.
- 20. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or others.
- 21. Lying or giving false information, either verbally or in writing, to a district employee.
- 22. Engaging in scholastic dishonesty which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.

- 23. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.
- 24. Behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel., including behavior that creates a threat of physical harm to the student exhibiting the behavior or to one or more other students.
- 25. Repeated interference with the district's ability to provide educational opportunities to other students.
- 26. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the district staff.

### **Dress Code**

All students are expected to adhere to the district's Universal Student Dress Code (Board of policy JICA):

- Any clothing item or accessory that causes a disruption to school safety, personal safety and/or the learning environment may result in discretionary intervention by school administrators.
- Tattoos, clothing or accessories that display drugs, sexual innuendos, inappropriate language, alcohol, tobacco products or gang connotations are not permitted. Tattoos displaying any of these must be covered at all times.
- No hats are permitted inside of the school building during the school day. If "hoodies" are worn, the hood may not be worn inside of the school. (Religious headwear is an exception.)
- Sunglasses or dark glasses, absent a verified medical condition, are not to be worn or displayed inside of the school building.
- Trench coats are not permitted anywhere on school property.
- Soled shoes or sandals must be worn at all times (for example, no "bedroom" slippers or similar footwear.)
- Undergarments are not to be exposed.
- Inappropriately sheer, tight or low cut clothing that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back, breasts or cleavage is not permitted.
- No shaved or notched eyebrows (absent a verified medical condition).
- No red or blue belts or shoelaces.
- No team jerseys or belt buckles that display the numbers 13, 14, 18, 31, 41 or 81.
- No solid red or solid blue shirts (other than designated school uniforms).
- No red or blue "Dickies" or "Southpole" brand pants, shorts or shirts.
- No red or blue bandana or any color bandana that is draped on clothing or hanging out of a pocket. All students shall come to school in a comfortable manner that allows them to be authentically who they are, while also complying

with the District's dress code policies. The District will ensure to avoid gender stereotypes (i.e. girls must wear skirts) and to be gender neutral so as to not require particular clothing based on gender expression or gender identity. Exceptions: Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

# Statement of Nondiscrimination/Equal Opportunity

#### STATEMENT OF NONDISCRIMINATION/EQUAL OPPORTUNITY

Greeley-Evans School District 6 is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect. The schools in the district are subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, veteran status, ancestry or need for special education services. Accordingly, no otherwise qualified student, employee, applicant for employment or member of the public may be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any district program or activity on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, veteran status, ancestry or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

Complaint procedures have been established for students, parents, employees, and members of the public. The name of the responsible employee who has been identified as the Compliance Officer and Title IX Coordinator for the District is as follows:

Title IX Coordinator and Compliance Officer, Dr. Insoon Olson 1025 Ninth Avenue, Greeley, CO 80631 Phone: 970-348-6074 Email address: iolson@greeleyschools.org

Inquiries regarding compliance with equal educational opportunity, including but not limited to complaints of discrimination, may also be directed to the Compliance Officer or

in writing to the outside agencies below.

#### Outside agencies:

Complaints regarding violations of Title VI, (race, national origin), Title IX (sex/gender), Section 504/ADA (handicap or disability), may be filed directly with the Office for Civil Rights, U.S. Department of Education, 1244 North Speer Blvd., Suite 310, Denver, CO 80204. Complaints regarding violations of Title VII (employinent) and the ADEA (prohibiting age discrimination in employment) may be filed directly with the Federal Office of Equal Employment Opportunity Commission, 303 E. 17th Ave., Suite 510, Denver, CO 80202, or the Colorado Civil Rights Commission, 1560 Broadway, Suite 1050, Denver, CO 80202.

### **Tobacco-Free Schools**

To promote the general health, welfare, and well-being of students and staff, smoking, chewing, or any other use of any tobacco product by staff, students, and members of the public is prohibited on all school property.

Possession of any tobacco product by students is also prohibited on school property. For purposes of this policy, the following definitions apply:

"School property" means all property owned, leased, rented or otherwise used or contracted for by a school, including but not limited to the following:

- All indoor facilities and interior portions of any building or other structure used for students or children under the age of 21 for instruction, educational or library services, routine health care, daycare, or early childhood development services, as well as for administration, support services, maintenance, or storage. The term does not apply to buildings used primarily as residences, i.e., teacherages.
- All school grounds over which the school exercises control including areas surrounding any building, playgrounds, athletic fields, recreation areas, and parking areas.
- All vehicles used by the district for transporting students, staff, visitors, or other persons.
- At a school-sanctioned activity or event.

#### "Tobacco product" means:

any product that contains nicotine or tobacco or is derived from tobacco and is
intended to be ingested or inhaled by or applied to the skin of an individual,
including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing

tobacco, or liquid nicotine/e-liquids; and

 any electronic device that can be used to deliver nicotine to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo, or pipe.

"Tobacco product" does not include any product that has been approved by the appropriate federal agency as a tobacco use cessation product.

"Use" means lighting, chewing, smoking, ingesting, inhaling, vaping, or application of any tobacco product.

Signs will be posted in prominent places on all school property to notify the public that smoking or other use of tobacco products is prohibited in accordance with state law and district policy. This policy will be published in all employee and student handbooks, posted on bulletin boards, and announced in staff meetings.

Any member of the general public considered by the superintendent or designee to be in violation of this policy will be instructed to leave school district property. Employees found to be in violation of this policy will be subject to appropriate disciplinary action.

Disciplinary measures for students who violate this policy may include in-house detention, revocation of privileges, and exclusion from extracurricular activities. Repeated violations may result in suspension from school. In accordance with state law, no student will be expelled solely for tobacco use.

# **Student Discipline**

The Board believes that effective student discipline is a prerequisite for sound educational practice and productive learning. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline and socially acceptable behavior. All policies and procedures for handling student discipline problems shall be designed to achieve these broad objectives. The Board in accordance with applicable law has adopted a written student conduct and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons in authority. The code also emphasizes that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action. The code shall be enforced uniformly, fairly and consistently for all students. All Board-adopted policies and Board-approved regulations containing the letters "JK" in the file name constitute the discipline section of the legally

required code. Remedial discipline plans The principal may develop a remedial discipline plan for any student who causes a material and substantial disruption in the classroom, on school grounds, in school vehicles or at school activities or events. The goal of the remedial discipline plan shall be to address the student's disruptive behavior and educational needs while keeping the child in school. Discipline of habitually disruptive students Students who have caused a material and substantial disruption on school grounds, in a school vehicle or at a school activity or sanctioned event three or more times during the course of a school year may be declared habitually disruptive students. Any student enrolled in the district's schools may be subject to being declared a habitually disruptive student. Declaration as a habitually disruptive student shall result in the student's suspension and/or expulsion in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions. For additional information regarding student discipline, please refer to Board policies JK and its subcodes, and JIC and its subcodes. Your school may have specific policies related to student discipline not covered in this handbook. Please contact your school's administrator for more information.

VIOLENT AND AGGRESSIVE BEHAVIOR Students exhibiting violent or aggressive behavior or warning signs of future violent or aggressive behavior will be subject to appropriate disciplinary action including suspension and/or expulsion in accordance with Board policy concerning student suspensions, expulsions, and other disciplinary interventions. As appropriate and in accordance with applicable law and Board policy, students may also be referred to law enforcement authorities. At the district's discretion and when appropriate, the student may receive appropriate intervention designed to address the problem behavior. The district may also conduct a threat assessment of the student. Students must immediately report questionable behavior or potentially violent situations to an administrator, counselor, or teacher. An act of violence and aggression includes but is not limited to the following behaviors:

1. Possession, threat with, or use of a dangerous weapon — as described in the Board's weapons policy.

Weapons in School Consistent with the district's obligation to provide a safe and secure environment, Board policy JICI, Weapons in School, prohibits students being in possession of any dangerous weapon or dangerous item at school, during school activities, or on any district property. As used in this policy, "dangerous weapon" means:

- a. A firearm.
- b. Any pellet, BB gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air.
- c. A fixed blade knife with a blade that exceeds three inches in length.
- d. A spring-loaded knife or a pocket knife with a blade exceeding three and one-half inches in length.
- e. Any object, device, instrument, material, or substance, whether animate or inanimate, that is used or intended to be used to inflict death or serious bodily

injury including, but not limited to a slingshot, bludgeon, nunchucks, brass knuckles or artificial knuckles of any kind.

Students who use, possess or threaten to use a dangerous weapon in violation of this policy shall be subject to disciplinary action, including suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions. For additional information, please refer to Board policy JICI or contact the Department of Safety and Security at 970-348-7777.

- 2. Physical assault the act of striking or touching a person or that person's property with a part of the body or with any object with the intent of causing hurt or harm.
- 3. Verbal abuse includes, but is not limited to, swearing, screaming, obscene gestures, or threats directed, either orally (including by telephone) or in writing (including by text, social media, or other electronic means), at an individual, their family, or a group.
- 4. Intimidation an act intended to frighten or coerce someone into submission or obedience.
- 5. Extortion the use of verbal or physical coercion in order to obtain financial or material gain from others.
- 6. Bullying as described in the Board's policy on bullying prevention and education.
- 7. Gang activity as described in the Board's secret societies/gang activity policy.
- 8. Sexual harassment or other forms of harassment as described in the Board's sexual harassment policy and nondiscrimination policy.
- 9. Stalking the persistent following, contacting, watching, or any other such threatening actions that compromise the peace of mind or the personal safety of an individual.
- 10. Defiance a serious act or instance of defying or opposing legitimate authority.
- 11. Discriminatory slurs insulting, disparaging or derogatory comments made directly or by innuendo regarding a person's disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services.
- 12. Vandalism damaging or defacing property owned by or in the rightful possession of another.
- 13. Terrorism a threat to commit violence communicated with the intent to terrorize or with reckless disregard for the risk of creating such terror or to cause serious public inconvenience, such as the evacuation of a building.

#### **Use of Physical Intervention and Restraint**

To maintain a safe learning environment, district employees may, within the scope of their employment and consistent with state law, use physical intervention and restraint with students in accordance with this policy and accompanying regulation. Such actions shall not be considered child abuse or corporal punishment if performed in good faith and in compliance with this policy and accompanying regulation. Restraint or force may be applied as is reasonable and necessary to restrain or prevent a student from threatening physical injury to self or others; to obtain possession of weapons or other dangerous objects; for the purpose of self-defense; for the protection of persons or student safety.

Law enforcement will act according to their agency guidelines regarding restraint or force when safety is at issue. Please refer to Board policy JKA and its accompanying regulation, JKA-E, for more information regarding the purposes, procedures, and exceptions to the use of physical interventions or restraints.

### **BULLYING PREVENTION AND EDUCATION**

The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment, and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable. Bullying and other behaviors as defined below are prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event. Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical. mental, or emotional harm to another person. Bullying can occur through written, verbal, or electronically transmitted expression (i.e. cyberbullying) or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of their academic performance or any basis protected by federal and state law, including disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or the need for special education services, whether such characteristic(s) is actual or perceived. Retaliation is an act or communication intended as retribution against an individual who reports an act of bullying. Retaliation can also include knowingly making false accusations of bullying or acting to influence the investigation of, or the response to, a report of bullying. False accusations of bullying are those made knowingly by an individual or group of individuals with the purpose of causing harm to another individual and which are false. A student who engages in any act of bullying, makes a false accusation, and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying is subject to appropriate disciplinary action, including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior will be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment will be subject to investigation and discipline under related Board policies and procedures. Students targeted by bullying when such bullying behavior may constitute unlawful discrimination or harassment also have additional rights and protections under Board policies and procedures regarding unlawful discrimination and harassment. For more information regarding the District's prohibition against bullying, including prevention 19 and intervention and reporting steps, please refer to Board policy JICDE. Additionally, the superintendent has developed a comprehensive program to

address bullying at all school levels, which can be viewed on the District's Bullying Prevention webpage.

### **Attendance**

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment, and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence. According to state law, it is the obligation of every parent/guardian to ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more, and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

Excused absences The following will be considered excused absences: 1. A student who is temporarily ill or injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences will be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours. 2. A student who is absent for an extended period due to a physical disability or a mental or behavioral health disorder. 3. A student who is pursuing a work-study program under the supervision of the school. 4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration. 5. A student who is suspended or expelled. As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical sources. If a student is in out-of-home placement (as that term is as defined by C.R.S. 22-32-138(1)(h), absences due to court appearances and participation in court-ordered activities will be excused. The student's assigned social worker must verify the student's absence was for a court appearance or court-ordered activity.

Unexcused absences An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence will be entered on the student's record. The parents/guardians of the student receiving an unexcused absence will be notified orally or in writing by the district of the unexcused absence. In accordance with law, the district may impose appropriate penalties which relate directly to classes missed while unexcused. Penalties may include a warning, school detention, or in-school suspension. Academic penalties, out-of-school suspensions, or expulsion

will not be imposed for any unexcused absence. The administration will develop regulations to implement appropriate penalties. The school administration will consider the correlation between course failure, truancy and a student dropping out of school in developing these regulations and will implement research-based strategies to re-engage students with a high number of unexcused absences. Students and parents/guardians may petition the Board of Education for exceptions to this policy or the accompanying regulations provided that no exception will be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception. The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 days during any calendar year or school year.

Chronic absenteeism When a student has an excessive number of absences, these absences negatively impact the student's academic success. For this reason, a student who has 18 total absences in a school year, whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion will not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent." Prior to identifying a student as "chronically absent", students will be placed on a contract with their school to avoid undergoing the truancy process. If a student is identified as "chronically absent," the principal or designee will develop a plan to improve the student's attendance. The plan will include best practices and research-based strategies to address the reasons for the student's chronic absenteeism, including but not limited to individual attendance plan, parent contacts and other student specific interventions. When practicable, the student's parent/guardian will participate in the development of the plan. Nothing herein will require the principal or designee to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

Make-up work Make-up work will be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There will be two days allowed for make-up work for each day of absence. Make-up work will be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator. Unless otherwise permitted by the building administrator, make-up work will not be provided during a student's expulsion. Rather, the district will offer alternative education services to the expelled student in accordance with state law. The district will determine the amount of credit the expelled student will receive for work completed during any alternative education program.

Tardiness Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate penalties shall be imposed for excessive tardiness. Parents/guardians will be notified of all penalties regarding tardiness. In an unavoidable situation, a student detained by another teacher or administrator will not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers will honor passes presented in accordance with this policy. The provisions of this policy are applicable to all students in the district, including those above and below the age for compulsory attendance as required by law.

TRUANCY If a student is absent without an excuse signed by the parent/guardian or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. An "habitual truant" shall be defined as a student of compulsory attendance age who has four total days of unexcused absences from school in any one month or 10 total days of unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as an "habitual truant." In order to reduce the incidents of truancy, parents/guardians of all students shall be notified in writing at the start of each school year of their obligation to ensure that all children of compulsory attendance age attend school. Parents/guardians shall be required to acknowledge in writing awareness of their obligations and to furnish the school with a telephone number or other means of contacting them during the school day. When a student fails to attend a regularly scheduled school day and school personnel have received no indication that the parent/guardian is aware of the absence, school personnel shall make a reasonable effort to notify the parent/quardian by telephone. In accordance with law, the district may impose appropriate penalties that relate directly to classes missed while truant. The administration shall develop regulations to implement appropriate penalties for truancy. The school administration shall consider the correlation between course failure, truancy and a student dropping out of school in developing these regulations and shall implement research-based strategies to re-engage students with a high number of truancies.

### STUDENT USE OF DISTRICT TECHNOLOGY

Use of the Internet and electronic communications require students to think critically. analyze information, write clearly, use problem-solving skills, and hone computer and research skills that employers demand. Use of these tools also encourages an attitude of lifelong learning and offers an opportunity for students to participate in distance learning activities, ask questions of and consult with experts, communicate with other students and individuals, and locate material to meet educational and personal information needs. The Internet and electronic communications are fluid environments in which students may access materials and information from many sources, including some that may be harmful to students. While it is impossible to predict with certainty what information students might locate or come into contact with, the district shall take reasonable steps to protect students from accessing material and information that is obscene, child pornography, pornographic or otherwise harmful to minors, as defined by the Board. Students shall take responsibility for their own use of district technology devices to avoid contact with material or information that may be harmful to minors. For purposes of this policy, "district technology device" means any district-owned computer, hardware, software, or other technology that is used for learning purposes and has access to the Internet. No expectation of privacy District technology devices are owned by the district and are intended for educational purposes at all times. Students shall have no expectation of privacy when using district technology devices. The district reserves the right to monitor, inspect, copy, review, and store (at any time and without prior notice) all usage of district technology devices, including all Internet and electronic communications access and transmission/receipt of materials and information. All material and information accessed/received through district technology devices shall remain the property of the school district. 23 District 6 requires parents and eligible students to sign its Annual Acceptable Use Agreement regarding the use of district technology. Any violation of the Annual Acceptance Use Agreement may result in a loss of access privileges, as well as disciplinary and/or legal action depending on the severity of the violation.

#### Student use of the internet and electronic communications

The Board of Education believes personal technology devices may be useful tools for students in the educational environment and can play a vital communication role during emergency situations. However, use of personal technology devices (PTD) in school situations must be regulated to assure that the use of such devices does not disrupt or interfere with the educational process or school operations. Therefore, students may only use PTDs on district property, on a district vehicle or at a district or school-sponsored activity or event in accordance with this policy. For purposes of this policy, "personal technology device" (PTD) includes any privately-owned portable technology device, including but not limited to cell phones, pagers, tablets, laptops, cameras, audio and/or video recorders and players, and all other hand-held electronic

communication and data storage devices. Students may use PTDs as a designated tool for learning if authorized by the student's teacher. It is the student's responsibility to ensure that the PTD is turned off or placed in silent mode during unauthorized times. Students' use of PTDs with cameras and/or video recording capabilities is prohibited in locker rooms, bathrooms, or any other location where such use could violate another person's reasonable expectation of privacy. Students shall not use PTDs to engage in, promote or facilitate any other conduct that violates the student code of conduct, other Board policies or regulations, or state or federal law. Violation of this policy or any other district, school or classroom rule or regulation on student use of PTDs may result in disciplinary measures and/or temporary confiscation of the PTD. Confiscated devices shall be returned to the student only after a conference with the parent/guardian, student and school personnel. If the building principal or designee believes a student's possession or use of a PTD may involve a violation of the law, the building principal or designee may also refer the matter to law enforcement. The district shall not be responsible for loss, theft or destruction of PTDs brought onto school or district property or while the student is attending district or school-sponsored activities or events. Please refer to Board policies JICJ, JIC, JIH, JK, and JS for more information regarding District 6 policies and procedures regarding the use of PTD at school or during school activities.

Please note: Heath Middle School and its employees are not liable for electronic devices (including phones) that are lost or stolen, so we encourage students not to bring them at all. As a result, we will NOT interrupt instructional time to perform classroom searches. In other words, if you choose to break the school rule, it is at your own risk if you lose it or if it is stolen.

### **Weather Closures**

Deciding whether to close or delay the start of schools is always done with the safety of students, parents and staff in mind. District staff will do everything they can to make a decision as early as possible to allow parents to make alternative plans.

#### **School Closures for Bad Weather or Quarantines**

If schools are closed for the day because of bad weather or quarantines related to contagious diseases such as COVID-19, students will remain home. Generally, this also means that all other school activities, such as after-school clubs, sports, practices, etc. are also canceled for that day. The lost instructional time may need to be made up later in the year in order to meet the State of Colorado's minimum requirements for annual instructional time for students.

#### **Two Hour Delayed Start**

If schools will open on a two-hour delayed start, then students should arrive at school two hours later than their normal start times. A delayed start could be used if weather or road conditions are severe overnight but expected to improve in the morning. On a delayed-start day, school buses will run their routes two hours later than normal. Parents

who drive their children to school should drop their children off two hours later than the normal time.

#### **Emergencies**

In the event of a district or school emergency, District 6 will either call, send text messages, email, send a mobile app notification, or all of the above. Notification If schools are to be closed or put on a two-hour delayed start because of poor weather and road conditions, then that decision will be announced by these means:

- A posting on the district's main WEBSITE <a href="https://www.greelevschools.org/">https://www.greelevschools.org/</a>
- Postings to the district's social media sites: TWITTER and FACEBOOK
- A recorded message on the district's main telephone number: 970-348-6000
- Notification to local and metro-Denver area radio and television stations
- Notification to The Greeley Tribune newspaper
- Push Notifications to the Mobile App For more information, please visit the District school closure webpage. <a href="https://www.greeleyschools.org/domain/9361">https://www.greeleyschools.org/domain/9361</a>

### **Health and Medical Information**

#### **Students with Allergies**

The District recognizes that many students are diagnosed with potentially life-threatening food allergies. To address this issue and meet state law requirements concerning the management of food allergies and anaphylaxis among students, Board policy JLCDA, Students with Food Allergies, establishes procedures to provide appropriate support plans for students with food allergies. The Students with Food Allergies Policy provides guidelines for the development of a health care plan with the assistance of the licensed school nurse. Such plans typically address communication and emergency instructions between school officials and emergency responders, as well as reasonable accommodations to reduce the student's exposure to agents that may cause allergic reactions. Plans may also include staff training provisions, access to emergency medications and reasonable accommodations under a "Section 504" or an Individual Education Plan when appropriate as determined by law.

#### **Administering Medication to Students**

School personnel shall not administer prescription or nonprescription medications to students unless appropriate administration cannot reasonably be accomplished outside of school hours. Medication may be administered to students only by school personnel whom a registered nurse has trained and delegated the task of administering such medication. For purposes of this policy, the term "medication" includes both prescription medication and nonprescription medication, but does not include medical marijuana. Student possession, use, distribution, sale or being under the influence of medication inconsistent with this policy shall be considered a violation of Board policy concerning drug and alcohol

involvement by students and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy. The administration of medical marijuana shall be in accordance with the Board's policy on administration of medical marijuana to qualified students. The term "nonprescription medication" includes but is not limited to over-the-counter medications, homeopathic and herbal medications, vitamins and nutritional supplements. Medication may be administered to students only when the following requirements are met: 1. Medication shall be in the original properly labeled container. If it is a prescription medication, the student's name, name of the medication, dosage, how often it is to be administered, and name of the prescribing health care practitioner shall be printed on the container. 2. The school shall have received written permission from the student's parent/guardian to administer the medication to the student and either: a. Written permission to administer the medication from the student's health care practitioner with prescriptive authority under Colorado law; or b. a standing medical order, if the medication is an over-the-counter medication such as Advil or Tylenol. 3. The parent/guardian shall be responsible for providing all medication to be administered to the student, unless it is an over-the-counter medication such as Advil or Tylenol.

#### Self-administration of medication for asthma or anaphylaxis

A student with asthma, a food allergy, other severe allergies, or a related, life-threatening condition may possess and self-administer medication to treat the student's asthma, food or other allergy, anaphylaxis or related, life-threatening condition. Self-administration of such medication may occur during school hours, at school-sponsored activities, or while in transit to and from school or a school-sponsored activity. Student possession and self-administration of such medication shall be in accordance with district procedures. Authorization for a student to possess and self-administer medication to treat the student's asthma, food or other allergy, anaphylaxis or other related, life-threatening condition may be limited or revoked by the school principal after consultation with the school nurse and the student's parents/quardian if the student demonstrates an inability to responsibly possess and self-administer such medication. Use of stock epinephrine auto-injectors in emergency situations The district will have a stock supply of epinephrine auto-injectors for use in emergency anaphylaxis events that occur on school grounds. Any administration of a stock epinephrine auto-injector to a student by a district employee must be in accordance with applicable state law, including applicable State Board of Education rules. The district's stock supply of epinephrine auto-injectors is not intended to replace student-specific orders or medication provided by the student's parent/guardian to treat the student's asthma, food or other allergy, anaphylaxis or related, life-threatening condition.

#### Use of stock supply of opiate antagonists in emergency situations

The district will have a stock supply of opiate antagonists to assist a student who is at risk of experiencing an opiate-related drug overdose event. For purposes of this policy, an opiate antagonist means naloxone hydrochloride or any similarly acting drug that is not a controlled substance and that is approved by the federal Food and Drug Administration (FDA) for the treatment of a drug overdose. The stock supply of opiate antagonists may also be used to assist a district employee or any other person who is at risk of experiencing an opiate-related drug overdose event. Administration of an opiate antagonist by a district employee to a student or any other person must be in accordance with applicable state law.

# **Migrant Education Program**

### MIGRANT EDUCATION PROGRAM



The Migrant Education Program provides supplemental and support services to eligible students. The primary purpose of the MEP is to ensure that all Migrant Students reach challenging academic standards and graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment. The MEP ensures that children of migratory farm workers have access to the same free, appropriate public school education that is provided to other children. It seeks to remove barriers to school enrollment, attendance, and achievement of migrant children.

### **Nutrition and Food Services**

**Nutrition Services homepage** 

### **School Wellness**

Pursuant to federal law, the following parties have jointly developed this Wellness Policy: Weld County School District 6 Nutrition Services staff members, Board of Education members, administrative staff members, support staff members, teaching staff members, community members and parents. The Board promotes healthy schools by supporting student and staff wellness, including good nutrition and regular physical activity as part of the total learning environment. Schools contribute to the basic health status of students by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential and educational success, as children who eat well-balanced meals and are physically active are more likely to be engaged and learn in the classroom and less likely to be absent.

Goals To further the Board's beliefs stated above, the Board adopts the following goals:

Goal #1. The district will provide a comprehensive learning environment to promote the development and practice of lifelong wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence a student's understanding, beliefs and habits as they relate to comprehensive wellness, including good nutrition and regular physical activity. Such learning environment will teach students to use appropriate resources and tools to make informed and educated decisions about lifelong healthy eating habits and beneficial physical activity, in accordance with the district's academic standards for comprehensive health education and physical education.

Goal #2. The district will implement and promote nutrition education and proper dietary habits contributing to students' health status and academic performance. Evidence-based nutrition education will be in accordance with the district's academic standards for comprehensive health education. All foods and beverages sold or provided to students on the school campus during the school day shall meet or exceed the district's nutrition standards. All schools participating in the National School Lunch and/or School Breakfast Programs shall comply with state and federal rules or regulations regarding school meals, competitive food service and the Smart Snacks in School nutrition and marketing standards.

**Goal #3**. The district will provide opportunities for students to engage in physical activity. Physical activity will be included in a school's daily education program. Physical activity includes regular instructional physical education, in accordance with the district's academic standards for physical education, opportunities throughout the school day, such as exercise programs, fitness breaks, recess, field trips that include physical activity and classroom activities that include physical activity.

**Goal #4**. The district will support employees by promoting a healthy lifestyle. Integrated and comprehensive well-being opportunities will be provided to staff through the district's Worksite Wellness Program.

### **Athletics and Extracurricular Activities**

Heath Middle School Athletics information can be found by clicking here: **Athletics Information**